

TERM OF REFERENCE

The Regional Council of Agricultural Machinery Associations in Asia and the Pacific (ReCAMA)

1. Mission and Objectives

The mission of ReCAMA is to promote sustainable agricultural mechanization in Asia and the Pacific through strengthening the capacity of national agricultural machinery associations, facilitating the exchange of knowledge and information, and enhancing collaboration and closer business connection among national associations and their members.

The objectives of ReCAMA are, inter alia:

- To improve the dissemination and sharing of information, practices and technologies among national associations and their members;
- To strengthen the capacity of national associations to better service the interests of their members;
- To facilitate regional collaboration, and intraregional trade and investment in the region; and
- To advice CSAM on issues including trade and investment, business development and public-private partnership in the field for agricultural mechanization.

2. Functions

The Council performs the following functions:

- Sharing the information on potential business and investment opportunities;
- Strengthening the capacity of the national associations to better support their members;
- Voicing the needs of the associations and their members, and intermediate the business-government relations;
- Connecting the national association and their members and foster regional cooperation, trade and investment.

3. Members and Observers

The Council is open to all national associations of agricultural machinery sector

and/or other similar function cooperatives and institutions in member countries. Members are expected to actively participate in and contribute to the work and deliverables of the Council and the organization of activities.

Council meetings will be open to any observers who request permission from the Secretariat in advance. The Secretariat has the right to deny requests on the basis of balance, venue capacity or other considerations.

4. Member Annual Meeting

The Council will convene one member meeting once a year. Decisions of the annual meeting shall be adopted by consensus of member associations. The annual meeting is expected to review the development of the agricultural machinery sector in the region, identify common trends and challenges facing the associations and the industry, and explore opportunities for cooperation. The annual meeting will also discuss and make decisions on any matters pertinent to the Council's own operations and development.

A Chair and a Vice Chair will be elected at the annual meeting with respective terms of office of one year. The Chair and the Vice Chair shall be responsible for the conduct of the annual meeting, in collaboration with the Secretariat.

5. Secretariat

The Secretariat of the Council is based at CSAM, with the Head of CSAM serving as the Secretary of the Council. The Secretariat provides necessary logistical and administrative support to, and assists and coordinates the operation of the Council in accomplishing its mission and achieving its objectives through undertaking activities and implementing its work programme within available resources.

6. Funding

The cost of Secretariat support and related day-to-day operations of the Council will be financed by CSAM. The Secretariat may seek extra-budgetary resources, including financial and in-kind contributions, from members to fund substantive activities of the Council.